

PANJAB UNIVERSITY, CHANDIGARH

LIST OF HOLIDAYS for the calendar year 2023 to be observed by the Administrative Offices, University Teaching/Non-Teaching Departments and Colleges affiliated to the Panjab University, Chandigarh.

All Saturdays (except in colleges)

All Sundays

Other Holidays:

S. No.	Name of the Holiday	Date/s	Day/s
1.	Republic Day	26 th January	Thursday
2.	Guru Ravi Dass Jayanti	05 th February	Sunday
3.	Maha Shivratri	18 th February	Saturday
4.	Holi	08 th March	Wednesday
5.	Shahidi Divas of S. Bhagat Singh Ji	23 rd March	Thursday
6.	Ram Navami	30 th March	Thursday
7.	Mahavir Jayanti	04 th April	Tuesday
8.	Good Friday	07 th April	Friday
9.	Baisakhi/Ambedkar Jayanti	14 th April	Friday
10.	Parshuram Jayanti/ Id-ul-Fitr	22 nd April	Saturday
11.	Martyrdom Day of Sri Guru Arjun Dev ji	23 rd May	Tuesday
12.	Id-ul- Zuha (Bakrid)	29 th June	Thursday
13.	Muharram	29 th July	Saturday
14.	Independence Day	15 th August	Tuesday
15.	Janam Ashtami	07 th September	Thursday
16.	Mahatama Gandhi Jayanti	02 nd October	Monday
17.	Agarsain Jayanti	15 th October	Sunday
18.	Dussehra	23 rd October 24 th October	Monday Tuesday
19.	Birthday of Maharishi Valmiki Ji	28 th October	Saturday
20.	Birthday of Sri Guru Ram Dass ji	30 th October	Monday
21.	Diwali	12 th November 13 th November	Sunday Monday
22.	Birthday of Sri Guru Nanak Dev Ji	27 th November	Monday
23.	Martyrdom Day of Sri Guru Teg Bahadur Ji	17 th December	Sunday
24.	Christmas Day	25 th December	Monday

1. The Teaching Departments (including Non-Teaching Staff) and Administrative Offices of the University will open at 11.00 a.m. instead of 9.00 a.m. on account of **Raksha Bandan and Bhai Dooj** as and when these occasions fall.
2. The Women employees of the University who are to observe **Karva Chauth** as and when this falls are allowed to leave the office at 2.00 p.m under intimation to the respective Chairperson/Head of the Department/Branch/Office.
3. The Panjab University employees working in the teaching Departments or Administrative Offices, who wish to participate in religious processions/Nagar Kirtans to be taken out in the city on the eve of the various religious occasions, may join the procession after obtaining half day restricted holiday (second half) for this purpose.

For availing of the restricted holidays (maximum five half days), the employees are required to give their choice to their respective Chairperson/Head of the Department/Branch/Office in a Proforma (attached) latest by 23.7.2023 The Chairperson/Head of the Department/Branch/Office, in turn, shall send the signed Proforma to the Dean University Instruction in the case of employees working in the teaching departments and to the Registrar in the case of employees working in other Offices/Non-Teaching departments/Branches latest by 31.7.2023. They shall enforce it strictly. The Chairperson/Head of the Departments/Branches/Offices shall make arrangements for the emergent work of the person/s who take half day restricted holiday.

The Chairperson/Head should also ensure that the choices so given are such that the working of the office shall not come to a halt.

SAMPLE PROFORMA FOR HALF DAY'S RESTRICTED HOLIDAYS TO JOIN RELIGIOUS PROCESSIONS/NAGAR KIRTANS.

Name of the Department/Branch/Office

S.No.	Name of the Employee	Designation	Choice of 5 half days Restricted holidays	Signatures

Date_____

Signature of Chairperson/Head

NOTE: Separate proforma be filled in the case of Teaching/Non-Teaching Employees and sent to the Dean of University Instruction/Registrar.

No.4763/GM

Dated: 22.12.2022

Copy of the above is forwarded to the Chairpersons/Heads of all the Teaching/Non teaching Departments/Branches/Offices/ P.U. Construction Office / P.U. Health Centre /VVBIS & IS Hoshiarpur, Teachers Holidays Homes Shimla/Dalhousie, P.U. Extension Library Ludhiana/ P.U Regional Centres Ludhiana/Hoshiarpur and Muktsar/ P.U Rural Centre, Kauni for information and necessary action.

Sd/-

Assistant Registrar (General)